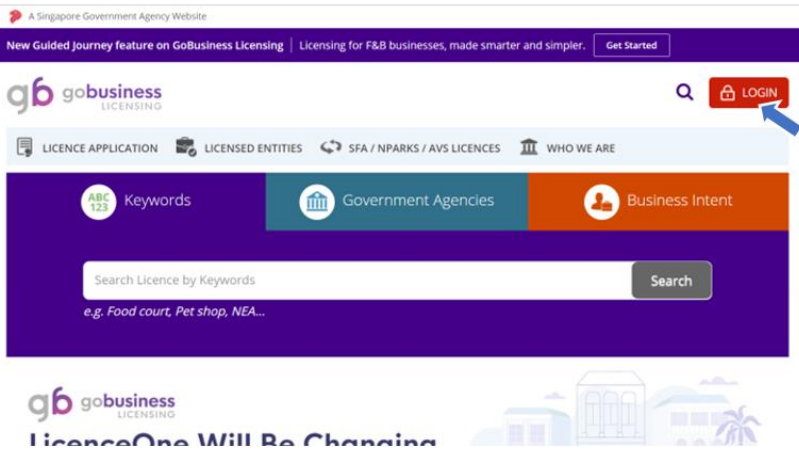
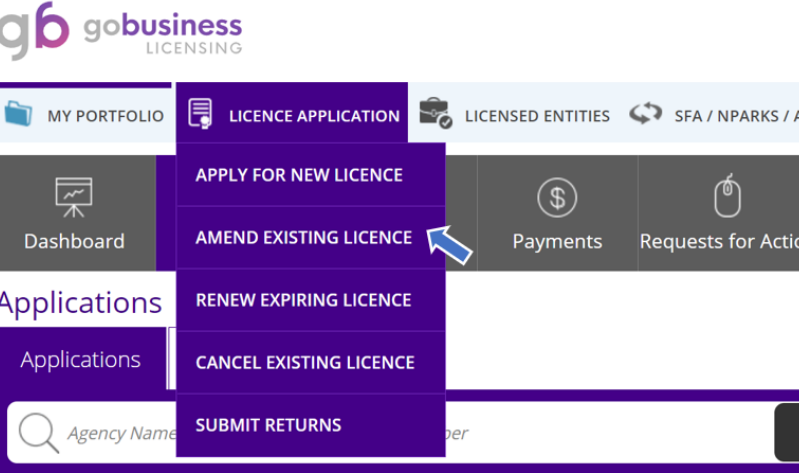
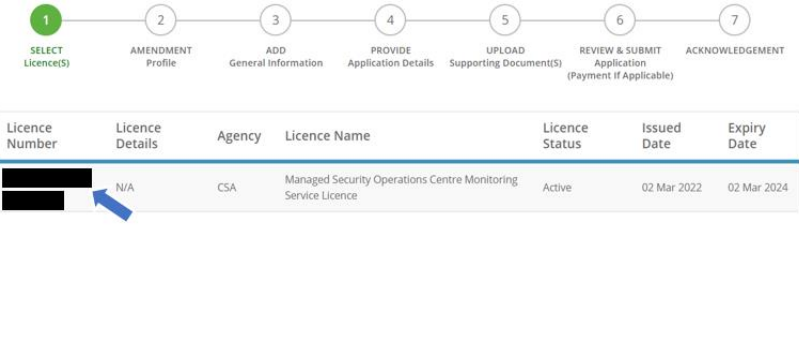
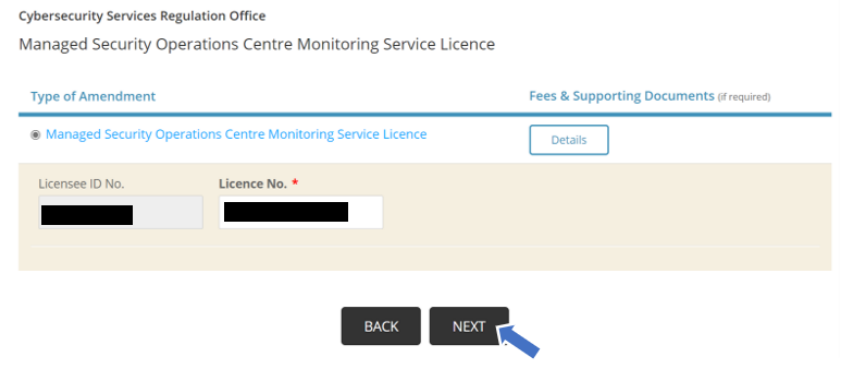
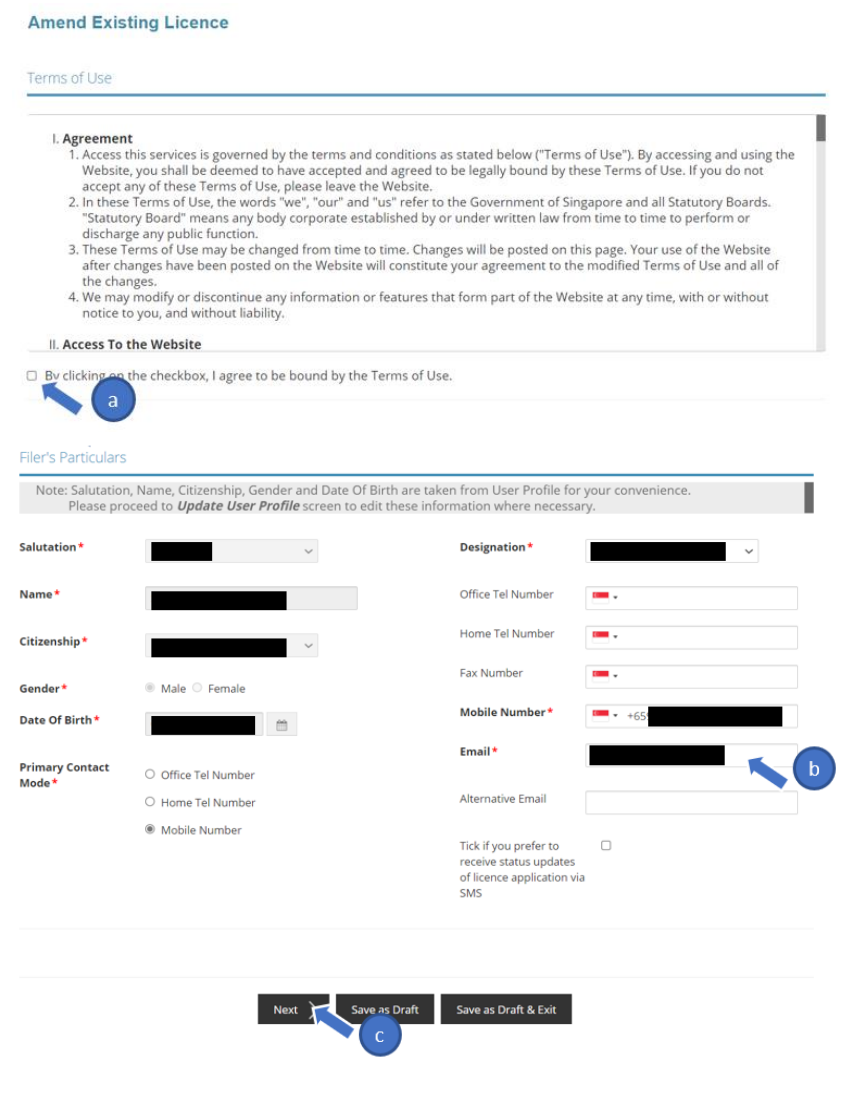


Step-by-Step Guide to Update Licence Details

S/N	Step	Screenshot														
1	Login to <i>GoBusiness Licensing</i> using either CorpPass or SingPass.	 <p>A Singapore Government Agency Website New Guided Journey feature on GoBusiness Licensing Licensing for F&B businesses, made smarter and simpler. Get Started</p> <p>gb gobusiness LICENSING</p> <p>LICENCE APPLICATION LICENSED ENTITIES SFA / NPARKS / AVS LICENCES WHO WE ARE</p> <p>Keywords Government Agencies Business Intent</p> <p>Search Licence by Keywords <input type="text"/> Search</p> <p>e.g. Food court, Pet shop, NEA...</p> <p>gb gobusiness LICENSING Licence One Will Be Changing</p>														
2	Under the “Licence Application” tab, click on “AMEND EXISTING LICENCE”.	 <p>gb gobusiness LICENSING</p> <p>MY PORTFOLIO LICENCE APPLICATION LICENSED ENTITIES SFA / NPARKS / AVS LICENCES</p> <p>Dashboard APPLY FOR NEW LICENCE Payments Requests for Action</p> <p>Applications AMEND EXISTING LICENCE RENEW EXPIRING LICENCE CANCEL EXISTING LICENCE SUBMIT RETURNS</p> <p>Agency Name <input type="text"/></p>														
3	Select the licence that you want to amend by clicking on the intended licence number.	 <p>1 SELECT Licence(S) 2 AMENDMENT Profile 3 ADD General Information 4 PROVIDE Application Details 5 UPLOAD Supporting Document(S) 6 REVIEW & SUBMIT Application (Payment if Applicable) 7 ACKNOWLEDGEMENT</p> <table border="1"> <thead> <tr> <th>Licence Number</th> <th>Licence Details</th> <th>Agency</th> <th>Licence Name</th> <th>Licence Status</th> <th>Issued Date</th> <th>Expiry Date</th> </tr> </thead> <tbody> <tr> <td>[Redacted]</td> <td>N/A</td> <td>CSA</td> <td>Managed Security Operations Centre Monitoring Service Licence</td> <td>Active</td> <td>02 Mar 2022</td> <td>02 Mar 2024</td> </tr> </tbody> </table>	Licence Number	Licence Details	Agency	Licence Name	Licence Status	Issued Date	Expiry Date	[Redacted]	N/A	CSA	Managed Security Operations Centre Monitoring Service Licence	Active	02 Mar 2022	02 Mar 2024
Licence Number	Licence Details	Agency	Licence Name	Licence Status	Issued Date	Expiry Date										
[Redacted]	N/A	CSA	Managed Security Operations Centre Monitoring Service Licence	Active	02 Mar 2022	02 Mar 2024										

<p>4</p>	<p>The Licensee ID No and Licence No will be reflected. Click on “NEXT”.</p>	
<p>5</p>	<p>a. Read through the “Terms of Use” and click on the checkbox; b. Key in the details of the filer’s particulars where appropriate; and c. Click on “NEXT” to proceed.</p>	

6a For Organisation

- i Amend the required section by
- clicking on the checkbox beside the relevant sub header; and
 - amend the necessary information where appropriate.

MY PORTFOLIO
LICENCE APPLICATION
LICENSED ENTITIES
SFA / NPARKS / AVS LICENCES
WHO WE ARE

1
SELECT
Licence(s)

2
AMENDMENT
Profile

3
ADD
General Information

4
PROVIDE
Application Details

5
UPLOAD
Supporting Document(s)

6
REVIEW & SUBMIT
Application
(Payment if applicable)

7
ACKNOWLEDGEMENT

Amend Existing Licence

Penetration Testing Service Licence (CSRO)

Licence Profile

Licensee ID No. *

Registration No. (UEN)/Others *

Licence No. *

Part A: Business Particulars

Business Particulars

Name * Name of global headquarters or parent company, if different from the applicant's Business name in Singapore

[as registered with the Accounting and Corporate Regulators Authority (ACRA) (if applicable)] *

ACRA Registration Number (UEN No.) * Business Type *

Business Address

Business Address

Address Type * Local Foreign

Postal Code * Level

Please enter your postal code and click "Retrieve Address"

Block / House Number * Building Name

Street Name *

Correspondence Address

Correspondence Address

Address Type * Local Foreign

Type of Premises *

Postal Code * Level

Please enter your postal code and click "Retrieve Address"

Block / House Number * Unit Number

Street Name * Building Name

Email Address * Company Website

Office Tel Number Mobile Tel Number

Fax Number

Name(s) of any business(es) that provide cybersecurity services which the Applicant or Company owns or is a shareholder of (if applicable):

Name(s) of any businesses

Name of business:

S.N
o Name of business:

No records available

Part B : Information about the Cybersecurity Service Provider

Cyber Security Services

No of years for which the Business has been providing Penetration Testing services: *

Please select services and move it to the right box


Other types of cybersecurity services and/or Information-Communication Technology (ICT) provided by the Business (if applicable):

If others, Please elaborate:

ii **For adding of new officer(s)**
 a. Key in the necessary information and click on **“Add/Update Key Officer”**.

The officer will be reflected in the **“New Key Officers”** table.

For amending of existing officer’s information

b. Click on the  icon beside the officer. The details will be reflected in the fields. Amend where appropriate and click on **“Add/Update Key Officer”**.

For removal of existing officer(s)

c. Check on the **“To be deleted”** checkbox beside the officer.

d. Click on **“Proceed”** to continue.

Part C: Information of Key Officers

Key Executive Officer refers to the person who is responsible for the proper administration and overall management of the business entity and supervision of its employees.

Key Officer(s) refer to any director, partner, or other person who is listed in the business entity's business profile, with the exception of shareholders and secretary, or any other person who is responsible for the management of the business entity.

Is the Key Officer a Key Executive Officer Yes No
 (Only one Key Executive Officer in one application)? *

Salutation *

ID Type * FIN NRIC Passport

Gender * Male Unknown Female

Designation in the business *

Country/Region of birth *

Mobile Tel Number

Email *

Name *

NRIC/Passport/FIN No. *

Citizenship *

If Others, Please specify

Date of Birth *

Office Tel Number

Highest Educational Qualification

Residential Address

Address Type * Local Foreign

Type of Premises *

Postal Code * Level

Block / House Number Unit Number

Street Name * Building Name

Name(s) of any business(es) that provide cybersecurity services which the Key Officer owns or is a shareholder of (if applicable):

Name of business:

S.No Name of business:

No records available

For updates to key information such as change in name, passport number, business name, business UEN, accreditation details of existing Business' Key officers, addition or removal of the Business' Key Officers, please upload the supporting documents in the application.

Existing Key Officers

S.No	Name	NRIC / Passport / FIN No	Gender	Key Executive Officer	Designation in the business	Citizenship	To be deleted
1	[Redacted]	[Redacted]	[Redacted]	Yes	[Redacted]	[Redacted]	<input checked="" type="checkbox"/> b <input type="checkbox"/> c

New Key Officers

S.No	Name	NRIC / Passport / FIN No	Gender	Key Executive Officer	Designation in the business	Citizenship
No records available						

d

6b For Individual

- i Amend the required section by
 - a. clicking on the checkbox beside the relevant sub header;
 - b. amend the necessary information where appropriate; and
 - c. click on "Proceed" to continue.



Amend Existing Licence

Managed Security Operations Centre Monitoring Service Licence (CSRO)

Licence Profile

Licence ID No. * [Redacted]

Licence No. * [Redacted]

Part A : Applicant Particulars

Applicant Particulars

a Salutation: DR

ID Type * NRIC

Gender * Female

Country/Region of birth * [Redacted]

Home Tel Number [Redacted]

Fax Number [Redacted]

Email * [Redacted]

Highest Education Qualification [Redacted]

Name * [Redacted]

NRIC/Passport/ FIN No * [Redacted]

Citizenship * [Redacted]

Date of Birth * [Redacted]

Office Tel Number [Redacted]

Mobile Tel Number * [Redacted] **b**

Alternative Email

Residential Address

Residential Address

Address Type * Local Foreign

Postal Code * [Redacted] Level [Redacted]

Please enter your postal code and click "Retrieve Address"

Block / House Number * [Redacted] Unit Number [Redacted]

Street Name * [Redacted] Building Name [Redacted]

Correspondence Address

Correspondence Address

Address Type * Local Foreign

Type of Premises * Please Select

Postal Code * [Redacted] Level [Redacted]

Please enter your postal code and click "Retrieve Address"

Block / House Number * [Redacted] Unit Number [Redacted]

Street Name * [Redacted] Building Name [Redacted]

Email Address * [Redacted]

Name(s) of any business(es) that provide cybersecurity services which the Applicant or Company owns or is a shareholder of (if applicable):

Name(s) of any businesses

Name of business: **Add**

S.N

o Name of business:

No records available

Part B : Information about the Cybersecurity Service Provider

Cyber Security Services

No of years for which the Applicant has been providing Managed Security Operations Centre (SOC) Monitoring services: *

Please select services and move it to the right box

- Cloud Security
- Consumer Security Software
- Cyber Security Products (Technology Pr
- Cyber Security Training
- Cybersecurity Advisory and Consultancy
- End to End Security Implementation
- Hardware Support

>

<

Other types of cybersecurity services and/or Information-Communication Technology (ICT) provided by the Business (if applicable):

Cyber Security Products (Distrib

If others, Please elaborate:

< Previous **Proceed** **C Draft** **Save as Draft & Exit**

- 7
- a. Click on “Upload” to select the document to be uploaded where appropriate; and
 - b. Click on “Next” to proceed.

Declaration Form

1. For the addition of Key Officers, please upload a copy of the "Declaration Form for Individual" which has been completed by the new Key Officer.

ONLINE UPLOAD

Upload **a**

2. The declaration form can be downloaded at www.csro.gov.sg
Acceptable File Format: Pdf
Acceptable File Size: maximum : 2 MB

Curriculum vitae

1. For the addition of Key Officers, a copy of the Curriculum vitae of the new Key Officer is to be submitted.
2. Curriculum vitae should include applicant's qualification or experience (if any) relating to the licensable cybersecurity service.

ONLINE UPLOAD

Upload

3. Documents not printed in the English language must be officially translated into English. All translated copy must be endorsed by the Embassy of the document-issuing country or notarised by a local Notary Public.
Acceptable File Format: Pdf
Acceptable File Size: maximum : 2 MB

Certificate of clearance (for overseas applicants only)

1. This section applies to overseas applicants only.
2. For the replacement of Key Executive Officer / appointment of new Key Officers for business entities, please submit a copy of the Certificate of Clearance of the new Key Executive Officer / Key Officer.

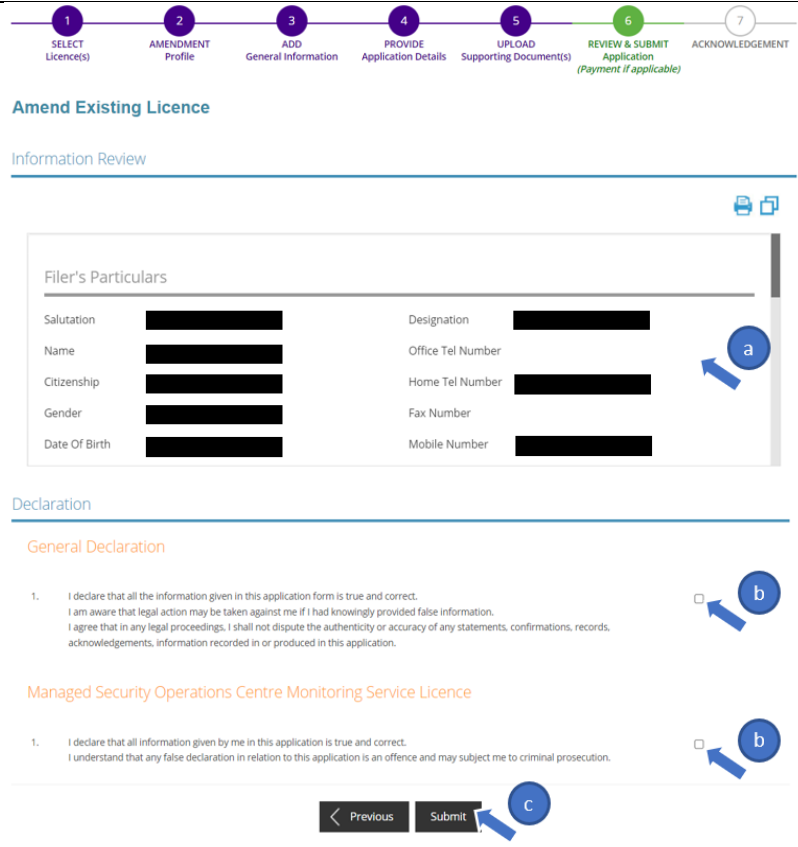
ONLINE UPLOAD

Upload

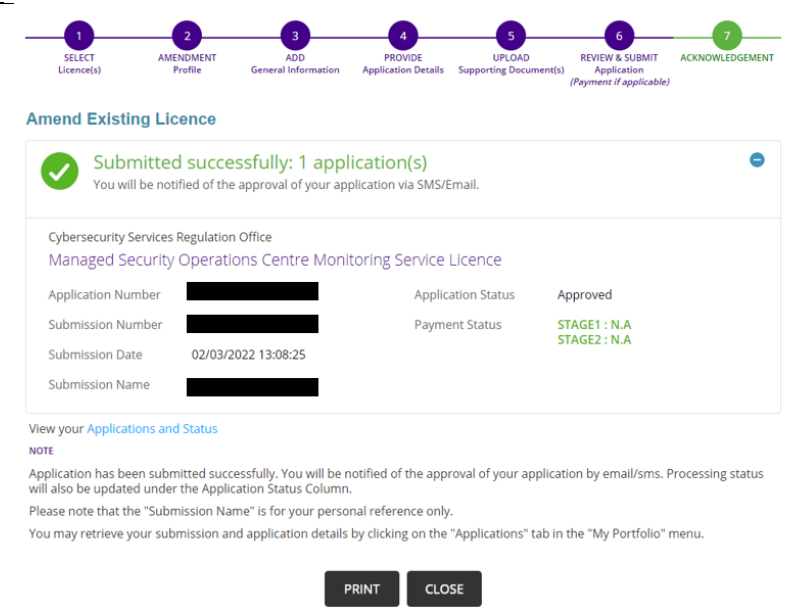
3. The Certificate of clearance should be obtained from the relevant authorities in the home country, and serves to certify that a person has no record of criminal conviction in the home country.
4. Documents not printed in the English language must be translated into English, with all translated copies endorsed by the Embassy of the document-issuing country or notarised by a local Notary Public.
Acceptable File Format: Pdf
Acceptable File Size: maximum : 2 MB

< Previous **Next** **b Save as Draft** **Save as Draft & Exit**

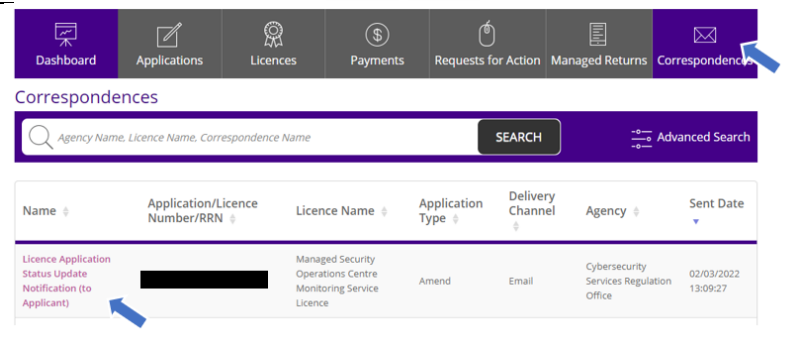
- 8
- Review the information of the application;
 - Click on the relevant declarations; and
 - Click on “Submit”.



- 9
- The application is successfully submitted and you will be notified via email/SMS once the application is approved.



- 10
- You can also retrieve a copy under “Correspondences” and select the relevant correspondence to view the details.



[END]